

Cory PTA

Cash Receipt Verification Form

Instructions for using this form:

- 1) Any person receiving money on behalf of the Cory PTA should fill out the top half of the form.
- 2) The form should be signed and put with the money in a sealed envelope and then into the PTA Treasurer bin in the Cory office for processing. All checks must be made out to "Cory PTA".
- 3) Any questions, please email the Cory PTA Treasurer at coryelementarypta@yahoo.com.

Date: _____

Source of Cash: _____

Total Amounts of:

Coin \$ _____

Cash \$ _____

Checks \$ _____

Total Amount to be Deposited \$

Name of person turning in money

Signature of person turning in money

Treasurer Verification:

Total Amounts of:

Coin \$ _____

Cash \$ _____

Checks \$ _____

Total Amount to be Deposited \$

Treasurer's Signature