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## School-year Registration 2017-2018

### NEW FAMILY INFORMATION

Dear Families interested in Discovery Link,

The Discovery Link program **CORY** will be accepting Discovery Link Registration packets for new families for the 2017-2018 school year from **May 8 - May 12** at **CORY**, at the Discovery Link Registration Office, and via email. Please see below for the details for specific times and dates for on-site registration.

Many of our Discovery Link programs have waitlists so it is important to turn your packet in early. The date and time you submit your completed packet will determine if you receive an available spot or your placement on the waitlist. Your timestamp will be honored regardless of the location you submit your registration packet or if submitted through email.

**Note to New Families** - Currently enrolled families and waitlisted families who turn in their complete registration packet within the window have priority for placement in programs and waitlist.

Below is important information for submitting your registration packet.

In Person at **CORY**:

- You may return your packet to **CORY** during the following days and times
  - **May 8<sup>th</sup>, 3:30PM-5:30PM, Cory Cafeteria**
  - **May 9<sup>th</sup>, 3:30PM-5:30PM, Cory Cafeteria**
  - **May 10<sup>th</sup>, 7:00AM-8:30AM, Cory Cafeteria**
  - **May 11<sup>th</sup>, 3:30PM-5:30PM, Cory Cafeteria**
- You may **ONLY** return your packet to the following individuals listed below, school staff **CANNOT** accept the Discovery Link registration packet
  - **Samuel Haselden**
  - **Kendall Thompson**



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In Person at the Discovery Link Registration Office:

- New Families - **May 8 - May 12, 8:00 a.m. - 4:00 p.m.** at 1617 S. Acoma Street, Denver, CO 80223

Email Option - complete registration packets may be scanned and sent via email to [discovery\\_link@dpsk12.org](mailto:discovery_link@dpsk12.org):

- **May 8 at 8:00 a.m.-May 12 at 4:00 p.m.**
- Files must be legible and no larger than 10mb
  - DPS rejects emails with attachments totaling more than 10mb
  - Cell phone pictures of pages cannot be accepted
- You will receive an automatic response if your email is received
- Packets submitted before **May 8 at 8:00 a.m.** will **NOT** be accepted
- Incomplete packets will be returned to the parent once it has been reviewed. You will not receive a time and date stamp until a fully complete packet is received with required forms attached (see Registration Packet for details on Immunization Records and Health Appraisal Forms).

We will be adhering to the times and deadlines strictly across all locations.

As a reminder, only complete packets will be accepted. A time and date stamp will not be honored unless fully complete.

Please follow this link <http://discoverylink.dpsk12.org/register-your-child/> for additional information on registration, including locations.

Please let me know if you have any questions,

**Samuel Haselden**

[samuel\\_haselden@dpsk12.org](mailto:samuel_haselden@dpsk12.org)

**(720) 377-6834**