

CSC Meeting Minutes

Date: Wed Feb 21st 2018

Time: 4:00 pm

Location: Cory Elementary School Library

Cory Vision:

As an integrated HGT/GT magnet and neighborhood school, Cory engages every student in challenging and meaningful learning experiences. We build authentic and lasting relationships within our school community. We inspire students to be globally aware, inquisitive and compassionate individuals. We bring life to learning and learning to life.

Cory Mission (*How will we achieve the vision?*):

As an integrated HGT/GT magnet and neighborhood school, Cory engages every student in challenging and meaningful learning experiences *through*:

- Differentiated instruction that drives academic growth and sparks the curiosity of every child.
- Explorations of the world around us.
- Opportunities for creative expression using technology and the visual and performing arts.
- A focus on a healthy mind and body

We build authentic and lasting relationships within the school community *through*:

- A focus on social-emotional learning and mindfulness practices.
- Celebrating each other's differences and accomplishments.
- Respectful, caring, and responsible actions.

We inspire students to be globally aware, inquisitive, and compassionate individuals *through*:

- Authentic connections to the community, country, and world.
- Inquiry based learning.
- Service learning and social action projects.

Attendees

CSC committee members

- Bill Esbenshade, Co-Chair & Parent Rep
- Tyson Sollenberger, Co-Chair & Parent Rep
- Jennifer Daily, Secretary & Parent Rep
- Jennifer Grumman, PTA & Parent Rep
- Liz Tencate, Principal
- Patty Kozma, Primary Teacher Rep.
- Katie McOwen, 4/5 Teacher Rep
- Angela Alexander, Specials Teacher Rep

Discussion Items

Agenda Item #: 1	Update re principal search process
Options/Points Raised:	<ul style="list-style-type: none">• CSC discussed and reflected on the process;• After the community meeting last week, the principal selection committee put two candidates forward.

	<ul style="list-style-type: none"> The superintendent interviewed the two candidates today, and the decision should be taken soon.
Decision or Recommendations:	A decision is expected from the superintendent's office soon.
Agenda Item #2:	Budget: overview and CSC approval
Options/Points Raised:	<p>Liz walked through the budget for the coming school year.</p> <ul style="list-style-type: none"> Background: the budget is based on the number of students at the school. In total it averages out to be ~\$5,500 / student. The budget for 2018/2019 is in good shape. Two reasons: <ol style="list-style-type: none"> Increasing enrollment. For next year, DPS is projecting increased enrollment at Cory; translates into a larger budget. Last year, DPS projected that Cory would have 385 students for the 2017/18 school year. In fact, Cory ended up enrolling 400 at start of the year, with a few more arriving since then. For next year, the projected number of students at Cory is 415. The budget for 2018/19 is built off of 415 kids and is ~\$2,268,903. School has been tight with money this year, has not made any major expenses. Goals for 2018/19 budget process were to maintain current staffing; add a full-time math teacher position. Highlights: <ul style="list-style-type: none"> Major expenses: teachers are budgeted at an average teacher cost of \$71k, which is up from 68k last year. New Math position, will be a full time, teaching position. Will spend ½ time on intervention and ½ supporting development of the math compacting/extension work (continuum over grades 1-5). <p>CSC discussed enrollment projections:</p> <ul style="list-style-type: none"> Open houses and tours, have been going well this year, better than last year. Feels better having the mission/vision, materials Liz prepared to share with prospective parents. Getting good feedback from visiting parents. Prospective parents like the compacting. After the first round of choice would be good to get choice data: who choices out, where to? Etc. If Cory does not have 415 enrolled next fall, then will owe money back to the district. However, covered by some carry over funds. <p>Liz gave a quick review of staffing for next year - openings/ recruiting status.</p>
Decision or Recommendations:	CSC signed off on the budget.
Agenda Item #3:	CSC Vacancies
Options/Points Raised:	<p>Background: the CSC is comprised of the principal and 4 parents; 3 teachers. The term is 2 years, so, for 2018/19 there will be:</p> <ul style="list-style-type: none"> 3 vacancies parents 2 vacancies teachers <p>CSC discussed:</p>

	<ul style="list-style-type: none"> • It is very helpful to have a PTA rep on the CSC. There was discussion about how to institutionalize this. Agreed that the by-laws of the CSC will be amended to reflect that the principal will confer with the PTA to appoint a parent representative to the CSC. • The terms for serving on CSC are 2 years; can be elected for up to 3 terms. Currently 3 of 4 parents are at the end of their terms. CSC discussed that it would be helpful to have more continuity in the parent representatives; i.e. since the term is 2 years, then have two parents starting together and 2 parents starting the next year. Proposed solution: have one of the current parents continue on the CSC in the coming year (by election, 1 year term) so there will be two returning parent reps in 2018/2019 and two new reps.
<p>Decision or Recommendations:</p>	<p>The CSC agreed upon the process for replacing parent representatives:</p> <ol style="list-style-type: none"> 1. March 2 CSC parent rep nomination forms go out to the community soliciting candidates. Friday Folder and if possible electronic applications. Either can be nominated or self-nominate. 2. March 23 – nomination forms due back. 3. Community will vote after spring break, April 3rd-13th. Use Google forms for an on-line vote. 4. CSC May meeting will serve as a transition, will include new CSC members and new principal. <p>Other:</p> <ul style="list-style-type: none"> • All CSC members should help to recruit new parents/encourage parents to apply. • Jen G. to speak with PTA about parent representative on the CSC and how they would like to handle this. Pending this discussion, Jen G, Jen D and Bill will confer re serving another year so as to maintain continuity. • Bill will draft amendment to the CSC bylaws about having a PTA liaison on the CSC. • Patty and Katie will head up filling the teacher representative spots on the CSC, along the same timeline as the parent spots.
<p>Agenda Item #4:</p>	<p>Cory auction: anything CSC should be doing to help?</p>
<p>Options/Points Raised:</p>	<p>Request from the PTA Auction committee for paddle raise ideas. Staff is thinking about technology, b/c everyone can use it different ways. Safety also an idea, however not sure if there are any needs.</p> <p>Related points that were discussed:</p> <ul style="list-style-type: none"> • CSC discussed aligning the PTA budget with the school's mission and vision. Jen G. reported that the PTA is reconsidering its budget process, wants to ensure equal to all teachers, more proactive approach. • Cory may want to consider the Imagenarium program: a grant program, within DPS, a creative think tank. The school proposes an idea and can go to the Imagenarium to help build it out; if it is accepted usually grant to build it out more.

Decision or Recommendations:	Liz will consult with staff by end of March regarding the most desired items for paddle raise.
Agenda Item #5:	Any updates GT/HGT program / vision, this may be already captured by new Cory mission and vision statement
Options/Points Raised:	Not discussed.
Decision or Recommendations:	
Agenda Item #6:	Warm school temperatures: anything we can proactively do right now? Can we train someone in building to control building temps?
Options/Points Raised:	Facilities management: challenges are many. Older building older system. Facilities management is aware that building is challenging. <ul style="list-style-type: none"> • This summer DPS installing some kind of cooling • 2nd bank of windows are out of reach and not used. Get tools to help open the 2nd bank of windows.
Decision or Recommendations:	
Agenda Item #7:	Next meeting, date agenda. Other calendar items to schedule (Constituency meeting for new principal meet and greet – may)
Options/Points Raised:	
Decision or Recommendations:	<ul style="list-style-type: none"> • March 8 2018 – not meeting. • April 12th. • May 10th – meeting with new CSC reps and principal – transition meeting.

Action Items		
Task to be Done	Person Responsible	Due Date
Follow up with PTA on appointing a parent rep to CSC.	Jen G.	2 March
Decision: any parent reps who want to return to CSC	Jen D; Jen G; Bill	2 March
CSC-nomination forms.	Jen D; work with Bill and Alison.	March 2-23rd
CSC Vote CSC recruiting parent representatives	Jen D; work with Bill and Alison. all	April 3-13 Now-23 March
Amend bylaws to include PTA parent rep. CSC recruiting among the teachers.	Bill Patty and Katie	April 12 th Before May 10 th meeting

Staff orientation on AV equipment in the auditorium.

Liz

TBD